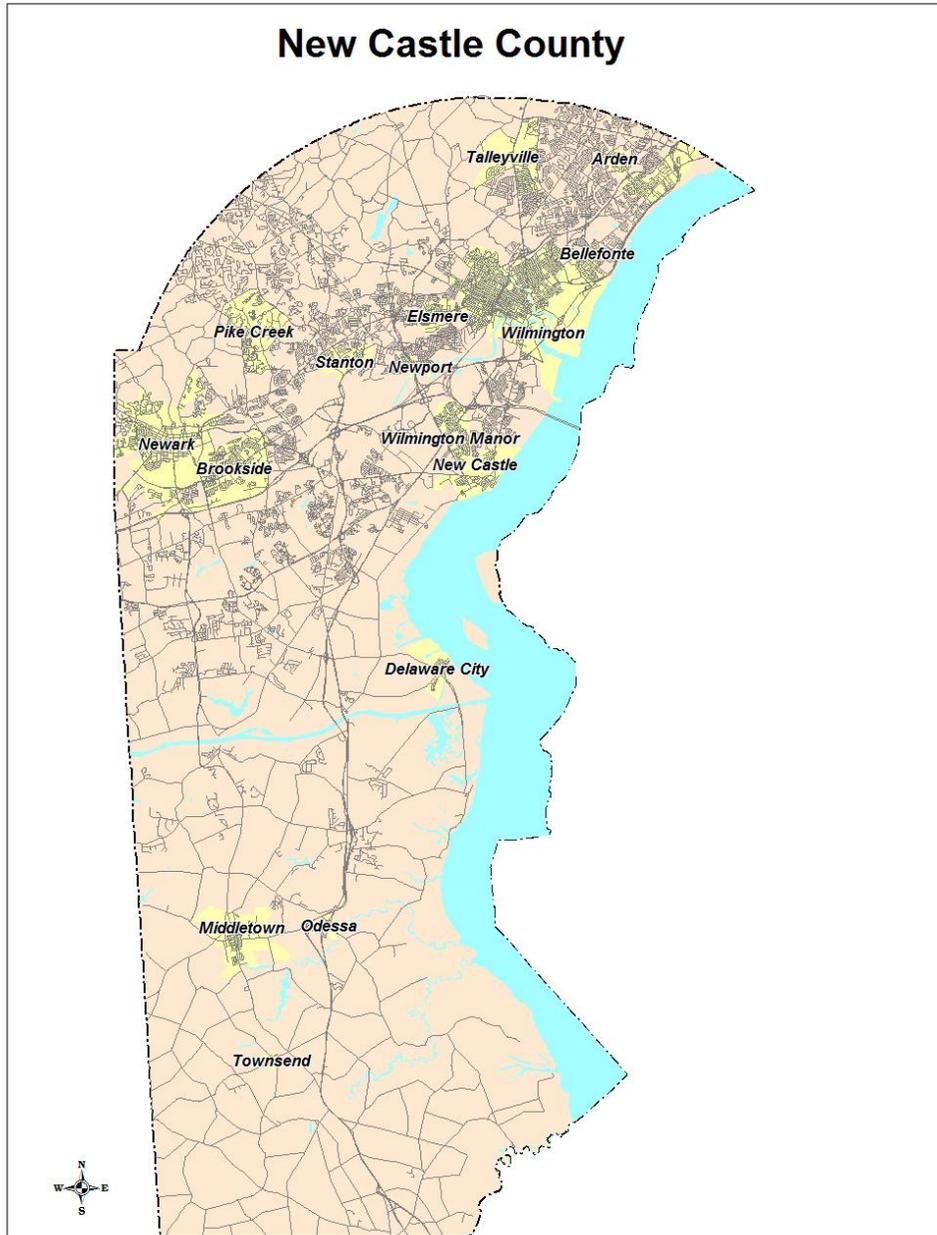


# New Castle County Coordinated Transit/Transportation Plan



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## **1.0 Introduction/Background**

President George Bush released an Executive Order on Human Service Transportation Coordination in February 2004 to improve the human service transportation coordination of individuals with disabilities, older adults, and people with lower incomes. The Executive Order established the Interagency Transportation Coordinating Council on Access and Mobility (CCAM), representing 11 Federal departments. There are currently 62 Federal programs run by these Federal departments that provide some kind of transportation service for seniors, people with disabilities, or individuals with lower incomes (General Accounting Office, June 2003). These funds result in a myriad of services that are not coordinated or managed efficiently at the State and local level. As a result CCAM launched United We Ride (UWR), a national initiative to implement the requirement of the Executive Order.

In January 2005, the Delaware Transit Corporation (DTC) received funding for a UWR grant from the U.S. Department of Transportation, Federal Transit Administration (FTA), and partners at the Department of Health and Human Services (DHHS), Labor, and Education. The specific purpose of the grant is to conduct a statewide assessment - using the Framework for Action, a comprehensive evaluation and planning tool provided by the grant - to assist with the development of a Statewide Action Plan.

On August 10, 2005, President Bush signed into law the Safe, Accountable, Flexible, Efficient, Transportation Equity Act: A Legacy of Users, commonly referred to as SAFETEA-LU. SAFETEA-LU requires that communities develop a coordinated public transit – human services transportation plan (a coordinated plan) by fiscal year 2007. Starting in fiscal year 2006, projects funded through three programs included in SAFETEA-LU, namely, the Job Access and Reverse Commute Program (JARC, Section 5316), New Freedom (Section 5317), and the Elderly Individuals and Individuals with Disabilities (Section 5310) are required to have originated from a coordinated plan.

SAFETEA-LU's requirement of a coordinated plan and United We Ride's goals and objectives are in accord; to afford elderly citizens, persons with disabilities and /or low incomes greater access to transportation services, reduce duplication of services and gain greater efficiencies in the distribution of human transportation services. Encompassed in the coordinated plan must be an assessment of available services, an assessment of clearly defined needs and strategies to address deficiencies for target populations. All projects funded via the aforementioned programs must meet the needs identified in the coordinated plan.

Utilizing the Framework for Action, an assessment of Delaware's human service transportation system was conducted through several statewide working group meetings. The working group meetings culminated with a statewide conference to which the public, political representatives, state agency personnel, civic associations and other interested organizations will be in attendance. The meetings were held September 13<sup>th</sup>, 14<sup>th</sup>, 21<sup>st</sup>, and October 26, 2005 and February 14, 2006. The conference on the UWR Human Service Transportation Coordination Action Plan was held on March 29, 2006.

Several months after the conference, the momentum that led up to the conference dissipated. So, we took a step back to re-strategize. We realized mid-stream that trying to initiate such an effort from a statewide perspective was an enormous endeavor. As a result, the following steps were implemented.

- We refocused our attention on creating an Interagency Coordinating subcommittee in each county comprised of participating state agencies, 5310 recipients, public and private organizations.
- The Metropolitan Planning Organizations (MPO) in New Castle and Kent County began playing a greater role in facilitating the coordinated plan development process.
- The Delaware Department of Transportation (DelDOT) led the effort to develop the coordinated plan for Sussex County.

## **2.0 Federal Funding Programs**

SAFETEA-LU requires that projects selected for funding under the Elderly Individuals and Individuals with Disabilities (5310), JARC (5316), and New Freedom (5317) programs be derived from a locally developed coordinated plan and that the plan be developed through a process that includes representatives from the public, private, and non-profit transportation and human service providers and the public. Projects funded under these programs are required to be selected through a competitive process. A brief description of the programs and eligible projects for each are described below.

### **2.1 Job Access and Reverse Commute (JARC) (5316)**

To provide funding for local programs that offer job access and reverse commute services to provide transportation for low-income individuals who may live in the city and work in the suburbs. Sources of matching funds are expanded to encourage coordination with other programs such as those funded by the Department of Health and Social Services.

- Late-night and weekend service
- Guaranteed Ride Home Program
- Vanpools or shuttle services to improve access to employment or training
- Car-share or other projects to improve access to autos
- Access to childcare and training

### **2.2 Elderly and Disabled Program (5310)**

Provides funding through a formula program to increase mobility for the elderly and persons with disabilities. Funds allocated to States for capital cost of providing services. States may allocate funds to organizations if they are designated to provide coordinated service. The allocation is made on the basis of the number of elderly and persons with disabilities in each state.

### **2.3 New Freedom**

The New Freedom formula grant program aims to overcome existing barriers facing Americans with disabilities seeking integration into the work force and full participation in society. The intent of the program is to encourage the development of transportation services and transportations alternatives that go beyond the minimal requirements of the Americans with Disabilities Act of 1990.

#### **2.3.1 New Public Transportation Services beyond the minimal requirements of ADA**

- Expansion of paratransit service beyond the  $\frac{3}{4}$  mile required by ADA
- Expansion of current hours of operation for paratransit services that are beyond those provided on fixed route services
- Provision of same day service
- Provision of escorts for through the door service

#### **2.3.2 New Public Transportation Alternatives Beyond the ADA**

- Purchasing vehicles for new accessible taxi, ride sharing and /or vanpool programs
- Expenses related to new voucher programs offered by human service providers
- New volunteer driver and aide programs
- Operational planning for the purchase of intelligent transportation technologies

A complete listing of eligible projects for New Freedom funds is found in Appendix A.

The following spreadsheet lists the allocations for the all three programs by county for fiscal year 2006.

Table 1: Federal Program Allocations by County

	New Castle	Kent	Sussex
Elderly Persons and Persons with Disabilities (5310)	\$406,515 (Statewide)		
Job Access Reverse Commute (5316)	\$156,161	\$47,028	\$60,739
New Freedom (5317)	\$126,493	\$31,712	\$48,048

## 2.4 Plan Goals

Governor Ruth Ann Minner designated the Delaware Department of Transportation (DelDOT) as the designated recipient for Sections 5310, 5316 and 5317 program funds. The Delaware Transit Corporation (DTC) as an agent for DelDOT will distribute the funds to local entities through a competitive process. SAFETEA-LU requires that all projects funded through the next funding cycle, effective July 1, 2006, be obtained from strategies identified in a coordinated plan. The overarching goals of this planning effort are to satisfy the requirement of both the designated recipient and SAFETEA-LU for receiving these funds.

Further, an important goal of this plan is to develop and provide a network of diverse stakeholders with a common interest in human service transportation an opportunity to convene and collaborate on how best to provide transportation services to the targeted populations identified in the three programs noted above. Most importantly, the stakeholders are called upon to identify service gaps, identify unmet needs and/or barriers to coordination and strategically develop solutions that are most appropriate to meet the identified needs. In addition, stakeholders will develop priorities to meet these needs based on available funding and local circumstances for inclusion in the plan.

Stakeholder outreach and participation is key to the development of the plan. Federal guidance issued by FTA specifically requires participation, and recommends that it come from a broad base of groups and organizations involved in human service transportation. Participants in the plan development process include, but are not limited to, transportation planning agencies, public transportation providers, private transportation providers, non-profit transportation providers, human service agencies, advocacy organizations, community based organizations and elected officials.<sup>1</sup>

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<sup>1</sup> Federal Register: March 15, 2006 (Volume 71, Number 50, pages 13459-60)

### **3.0 Existing Efforts to Promote Human Service Coordination**

#### **3.1 The mission of our State: Livable Delaware**

The mission of our State, as it relates to the coordination of human service transportation, is embedded in Governor Ruth Ann Minner’s Livable Delaware Plan. The Livable Delaware Plan is a planning tool assisting state agencies in understanding what role they play in the lives of Delaware’s citizens. The goal of the plan is to direct growth to areas where infrastructure, services, and planning are in place to handle the phenomenal growth Delaware is experiencing.

Both the House of Representatives and the State Senate took steps to solidify Governor Minner’s Livable Delaware Plan by passing Senate Bill 105. This legislation exemplifies our State’s top down approach toward coordination and collaboration of transportation resources. This law effectively created the Livable Delaware Advisory Council on Planning and Coordination. The advisory council, chaired by the Lieutenant Governor, is comprised of representatives of local governments, counties, DelDOT, The Transportation Management Association of Delaware (TMA), civic associations, non-profit organizations, private for profit entities, and others.

In response to the aforementioned legislation, all state agencies were required by executive order to review their policies and revise them to be consistent with the Livable Delaware Plan. Noted below are three goals listed in “The Livable Delaware” document that compliments SAFETEA-LU and United We Ride

- *Goal #1: Direct investment and future development to existing communities, urban concentrations, and growth areas;*
- *Goal #9: Promote mobility for people and goods through a balanced system of transportation options;*
- *Goal #10: Improve access to educational opportunities, health care and human services for all Delawareans.*

#### **3.2 Governor’s Commission on Community Based Alternatives for Persons with Disabilities:**

The Governor’s Commission on Community Based Alternatives for Persons with Disabilities is charged with improving Delaware’s system of supports and services in the community for persons with disabilities. Members including government officials, legislators, practicing professionals, and self-advocates involved in the disability community have proposed 10 goals for the next five years that will improve access to services in the areas of Assessment, Employment, Healthcare, Housing, a Money Follows the Person program and Workforce Development. Below are the guiding principles that form the foundation of the Commission’s mission and the prioritized goals and objectives as they relate to transportation.

##### Guiding Principles

- *Seek a balance between the provider and the user*
- *Services should reflect and respond to the transition throughout people’s lives – to/from education, to/from employment, to/from services etc.*

- *Universal health coverage should be available for all people, regardless of disability status*
- *Seek self-directed, self-managed services when possible*
- *Consumer choice*
- *Outcome data for all public services and programs across all divisions should be used to make programmatic and funding decisions*
- *“Least restrictive environment”*

*Goal 4: Ensure that reliable transportation services and choice are available.*

- *Objectives*
  - A. *Develop accessible taxi service*
  - B. *Expand fixed route service*
  - C. *Provide additional paratransit service*
  - D. *Provide non-medical emergency transport*
  - E. *Develop same-day paratransit service*
  - F. *Provide driver education*
  - G. *Provide repair services*
  - H. *Promote accessible car/van pooling*
  - I. *Dedicate funding sufficient to meet demand*
  - J. *Enhance personal vehicle ownership programs*
  - K. *Review motorist signage policy*
  - L. *Develop employer-sponsored transportation*
  - M. *Ensure that destination are accessible and appropriate and enforcing Transit Oriented Development*

### **3.3 Temporary Assistance for Needy Families (TANF) Team:**

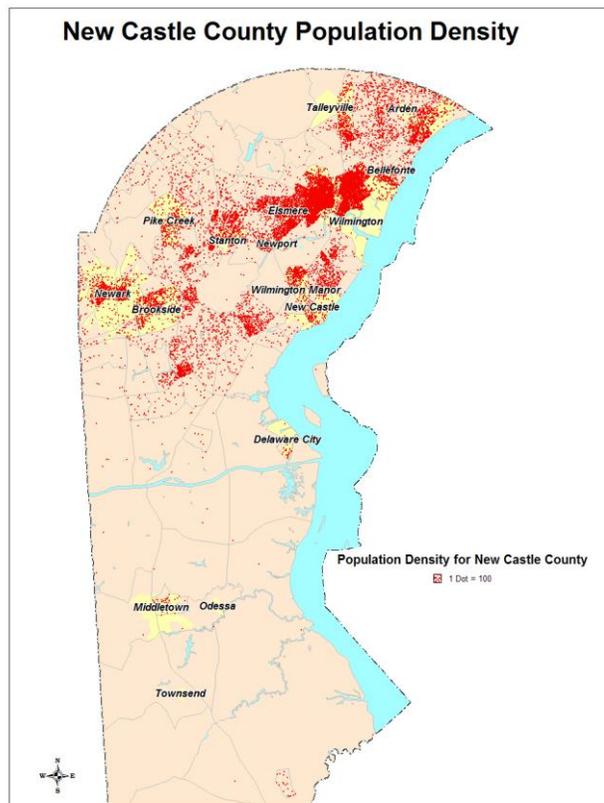
As was mentioned above, the Livable Delaware initiative exemplifies the top down approach toward coordination and collaboration of transportation resources. At DTC, we also have established a model coordination effort with the JARC program. This grant was awarded to four State agencies, consisting of the Department of Labor (DOL), Delaware Economic Development Office (DEDO), DelDOT and Department of Health and Social Services (DHSS) to provide transportation to low-income and TANF clients. The TANF team meets regularly to assess the progress of the program’s intent and identify pocket locations of low-income residents in need of transportation services. DTC was awarded the American Public Transportation Association’s (APTA) Welfare to Work award for collaboration and innovation in 2001. The TANF Team transportation initiatives, funded by the JARC grant provide specific services to meet the needs of the low-income residents in each of the three counties. In the more urban New Castle County, a late night and Sunday shuttle provides work transportation, in Kent County, a fixed route service connects the more rural west side to the fixed route service in Dover. In Sussex County, demand response van service operates for welfare recipients as well as a shuttle to connect three economically depressed towns to employment opportunities in Salisbury, MD. These programs as well as additional fixed route services in each county have been invaluable additions to transit allowing low-income residents help toward self-sufficiency.

## 4.0 Demographic Profile:

Located on the eastern seaboard of the United States, and bordered by New Jersey, Pennsylvania and Maryland, Delaware ranks 49<sup>th</sup> in the nation in size with a total area of 1,982 square miles. New Castle County, Delaware's northernmost county is 438 square miles and is the most populous of all three counties with the greatest concentration of employment sites. According to U.S. Census, in 2005 New Castle County's estimated population was 505,271.

As was noted in the introduction of this document, our efforts to step back and re-strategize stem from the realization that developing a statewide coordinated plan would require multiple solutions tailored to the needs identified in each county. Ranked 7<sup>th</sup> in the nation, Delaware has a population density of 401.1 persons per square mile. The population density for New Castle is 1,174. The density in New Castle County epitomizes the urban and industrial character typically associated with small incorporated, and unincorporated, cities and towns. Map 1 depicts the population density associated with New Castle County.

Map 1: Population Density for New Castle County



## Population Characteristics

The following charts provide statistical information on persons with disabilities, low-income individual and elderly citizens.

Table 2: Population Characteristics

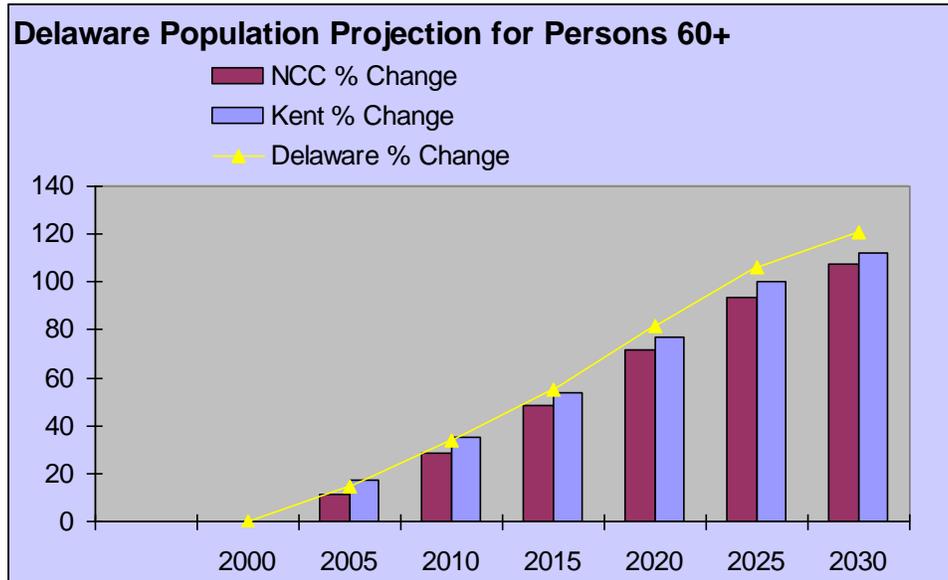
Area	Total Pop.	% Of State Pop.	% Of Persons age 65+	% Of Persons w/ Disability	% Persons Below Poverty Level
Delaware	818,587		13%	14.3%	10.4%
New Castle	505,271	61.7%	11.3%	14.1%	10.1%
Kent	140,205	17.1%	11.9%	17.6%	10.7%

**Note:** The 2005 American Community Survey universe is limited to the household population and excludes the population living in institutions, college dormitories, and other group quarters.

### 4.1 Older Adults:

Elderly residents make up 13% of Delaware’s population. Census data for 2005 estimates older adults comprising approximately 11.3% of the population in New Castle and 11.9% Kent County. The graph below depicts the projected population growth for persons 60 years of age and older. The projected percentage change in year 2030 from 2000 for New Castle and Kent County are 107% and 119% respectively. In 2030 there will be approximately 296,739 elderly citizens in Delaware representing a percentage increase of 120.8%.

Chart 1: Projected Population Growth for Persons 60+



In the year 2025 the projected increase of persons 60 years and older will represent nearly one-third of Delaware’s population. Elderly citizens will comprise 25% of the residents in New Castle County and 21% in Kent County.

### 4.2 Persons with Disabilities:

Attempting to solidify the definition of, and develop metrics for, disability has been an on going effort of the Census Bureau and other statistical bodies for a number of years. The challenges of developing reliable statistics are complex and numerous. The information cited in this document is consistent with the Census 2000 and 2005 estimates. According to the census bureau disability is defined as, “A long-lasting physical, mental, or emotional condition. This condition can make it difficult for a person to do activities such as walking, climbing stairs, dressing, bathing, learning, or remembering. This condition can impede a person from being able to go outside the home alone or to work at a job or business.” The disability statistics cited in this document differ from the definition and process used to determine eligibility for paratransit services at DTC. According to the Americans with Disabilities Act, data about disabled persons experiencing difficulties going outside the home and work disabilities are important to ensure comparable public transportation services for all segments of the population.

Approximately 16% of the American public reported a disability in the 2000 census. Statewide and in New Castle County disability statistics are below the national average.

**4.3 Low Income:**

The U.S. Census uses income thresholds by family size and composition to determine who is in poverty. If the total income of the family is below the threshold, then every person considered a member of that family is considered in poverty.

Nationwide, approximately 13.3 % of Americans are considered in poverty. Statewide, New Castle and Kent County statistics for individuals considered below the poverty line is below the national average.

Another measure used when estimating statistics of individuals or families who are low income is the use of Temporary Assistance for Needy Families funds (TANF) administered by the Department of Health and Social Services (DHSS). TANF is Delaware's main cash assistance program. The Division of Social Services (DSS) administers it. The goal of TANF is to give people temporary help until they get a job. Within the program both the State and the TANF client have responsibilities. The State provides positive incentives for the family to become self-sufficient, and the family must accept responsibility to become self-sufficient and self-supporting.

Table 3: February 2007 TANF Statistics

Month	#	% Change Since Jan. 1993	% Change Since April 1994
Feb-07	6186	-45.18%	-47.59%
Feb-06	6114	-45.82%	-48.20%

The statistics in Table 3 show that since January 1993 the caseload of TANF clients decreased 45.18% from 11,285 to 6,186. These statistics epitomize the success Delaware has had in assisting people away from public assistance and onto a path of financial independence.

On August 22, 1996, "The Personal Responsibility and Work Opportunity Reconciliation Act of 1996" (P.L.104-193, also known as PRWORA) became law. This comprehensive, bipartisan legislation changed the nation's welfare system into one requiring work in

exchange for time-limited cash assistance. It created the Temporary Assistance for Needy Families (TANF) program, which replaced the Aid to Families with Dependent Children (AFDC).

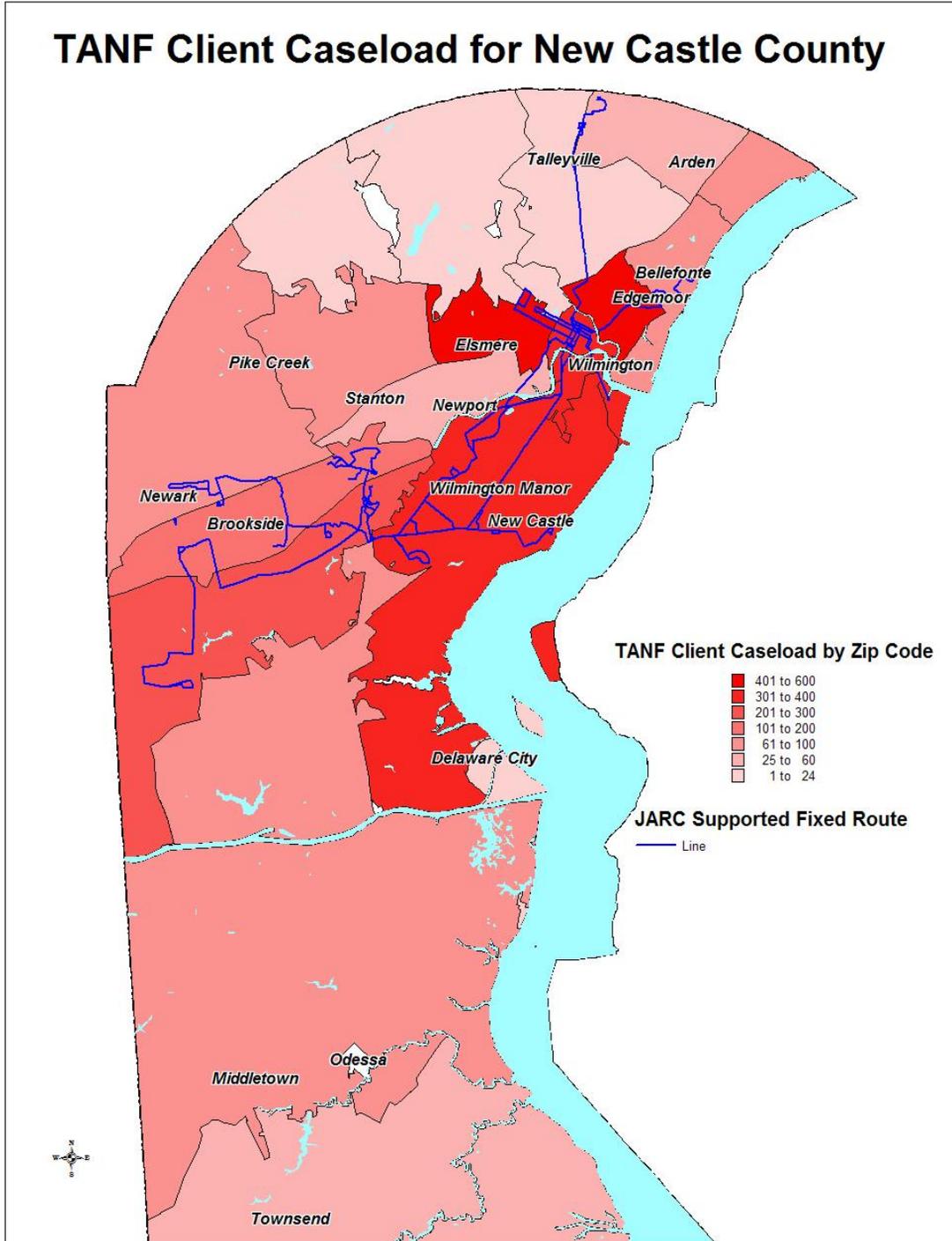
The new law succeeded in reducing the number of recipients receiving TANF funds. However, according the Report of the Public Assistance Task Force, The Realities of Poverty in Delaware 1999 Update, poverty continues to escalate. One key aspect of poverty in Delaware is the location factors that contribute to the need for public assistance. Lack of evening and weekend service, and transit service facilitating travel between suburbs, prevent low-income persons from accessing jobs in the suburbs and rural areas throughout Delaware. In an effort to meet this demand DTC utilizes the JARC funds to support the following bus routes.

Table 4: TANF funded fixed bus routes in New Castle County

Route #	Implementation Date	Revenue Trips	Total Hours	Total Miles	# of TANF Trips	# of Days/wk
2	11-Dec-00	42	34h 12m	369.56	2	5
22	11-Dec-00	51	38h 8m	578.44	4	5
23 Saturday Service	11-Dec-00	12	9h 0m	164.16	12	1
55	03-Dec-01	26	23h 30m	477.05	4	5
64	08-Oct-01	34	19h 4m	251.12	8	5
65	11-Dec-00	39	28h 48m	494.5	23	5
34	20-May-02	10	9h 27m	157.81	2	5
27	02-Dec-02	12	7h 42m	152.76	12	5

All description of the TANF supported fixed routes in New Castle County is listed on Appendix B.

Map 2: New Castle County Client Caseload by Zip Code and DTC's TANF Routes



## **5.0 Stakeholder Participation and Public Outreach**

After receiving notification of the United We Ride grant in January 2005, DTC formed an internal working group to develop a planning agenda for the Statewide United We Ride Conference. Several methodologies were employed to get maximum participation for Delaware's United We Ride Conference and the development of the coordinated plan. Between the months of August 2005 and March 2006 the Coordinated Human Service Outreach Record comprised of well over 50 entries detailing meetings with state agency personnel and internal staff. Within that time period, presentations were given to the Elderly and Disabled Technical Advisory Committee (EDTAC), the Governors Commission on Community Based Alternatives, and the TANF Team. In addition, a web link was created on DTC's web site to inform the public about the conference. Last, two weeks before the conference a reminder conference invitation card was sent to everyone on the Initial United We Ride Contact List and the Conference Invitation List.

A total of 123 persons were invited to the conference, with 68 persons attending the United We Ride Conference held at the Modern Maturity Center in Dover, Delaware on March 29, 2006. The initial United We Ride Contact List, the Conference Invitation List and the list of attendees are documented in Appendix B.

Since the conference, the MPO's in Kent and New Castle County have been facilitating the plan development process and as such developed a list of contacts and participants for the development of the coordinated plan. On average, there has been one meeting held in Kent and New Castle County every month.

These meetings resulted in the following tasks being accomplished:

- Stakeholders were educated on the requirements stipulated by SAFETEA-LU
- Identification of key points of available transportation services
- Identification of gaps in services and unmet needs
- Identification of potential strategies
- Prioritization of solutions based on the availability of resources

Solicitation letters were sent out to state agencies, private and non-profit transportation providers, community and civic associations and 5310 recipients. In addition, surveys were distributed to gain greater insight on the availability of transportation services.

Two public meetings were held in July and August in Kent and New Castle County. The purpose of the meetings were to gain acceptance of the plans from the general public and offer the opportunity to comment on the findings and strategies identified in the plans.

## 6.0 Existing Transportation Services

According to the Delaware Transportation Directory 2006, there are 68 transportation providers in Delaware. The table below organizes the directory by the type of service each company provides. Of the total number of providers, 8.7% are non-profit transportation entities. These non-profit transportation entities receive funding for the provision of the majority, if not all, of transportation services for seniors, people with disabilities, or individuals with lower incomes. Table 5 documents the list of providers and the services they provide. The myriad of services currently provided by the non-profit entities are not coordinated or managed efficiently at the State and local level.

Table 5: Delaware Transportation Directory 2006

<b>New Castle County</b>									
	For Profit	Non-Profit	Airport Shuttle Service	Charter Service	Formal Limousine Service	Medical Transportation	Public Transportation	School Bus Transportation	Taxi Service
A D Transportation (via vans)	x		x	x		x	x	x	
Advanced Student	x							x	
Apple Car	x		x						x
A Touch of Elegance Limousine	x		x	x	x		x		
B's Shuttle Service	x		x		x				
Buker Limousine Service	x				x				
Car Service Company	x				x				
CFT Ambulance	x					x			
City Wide Limousine	x				x				
Class Limousine Service	x		x		x		x		
Creative Travel	x			x					
<b>DART First State</b>		x				x	x		
Delaware Express Shuttle	x		x	x	x				
Delaware River and Bay Authority		x					x		
<b>Department of Health and Social Services</b>		x				x	x		
D N D Limousine	x		x	x	x	x			
Eagle Transportation Service Inc.	x			x	x				
Easter Seals		x				x	x		
Express Medical Transport	x					x			
First Class Limousine	x		x	x	x		x		x
Generations Home Care		x				x	x		
Gregg's Bus Service	x			x		x	x	x	
Limo Exchange	x		x		x		x		
Logisticare	x					x	x	x	
Harris' Services	x			x					
Mealey Transportation (Vans)	x		x	x	x	x	x		
New Castle Shuttle & Taxi Service (private non-stop service)	x		x	x					x
Noni Cab Service	x		x	x			x		x
Nurses 'N Kids, Inc.	x					x			
Quality Bus Service	x			x				x	
Rainbow Charter Service	x			x					

Roadrunner Express, Inc.	x		x		x		x	
Safe Haven Transportation	x		x			x	x	x
Sutton Bus Service	x			x			x	
T & D Bus Service	x						x	
Transit Services, Inc.	x					x		
Unicity		x					x	
Universal Transportation	x		x			x	x	
Wilmington Transportation Center (Greyhound / Trailways)	x						x	
Yellow Cab...Delaware, Inc.	x					x		

DTC and the Department of Health and Social Services directly, or indirectly, provide the majority of trips to seniors, people with disabilities and low-income individuals. As such, a brief description of the services they provide will follow.

### 6.1 Delaware Transit Corporation (DTC – Dart First State)

#### 6.1 Paratransit

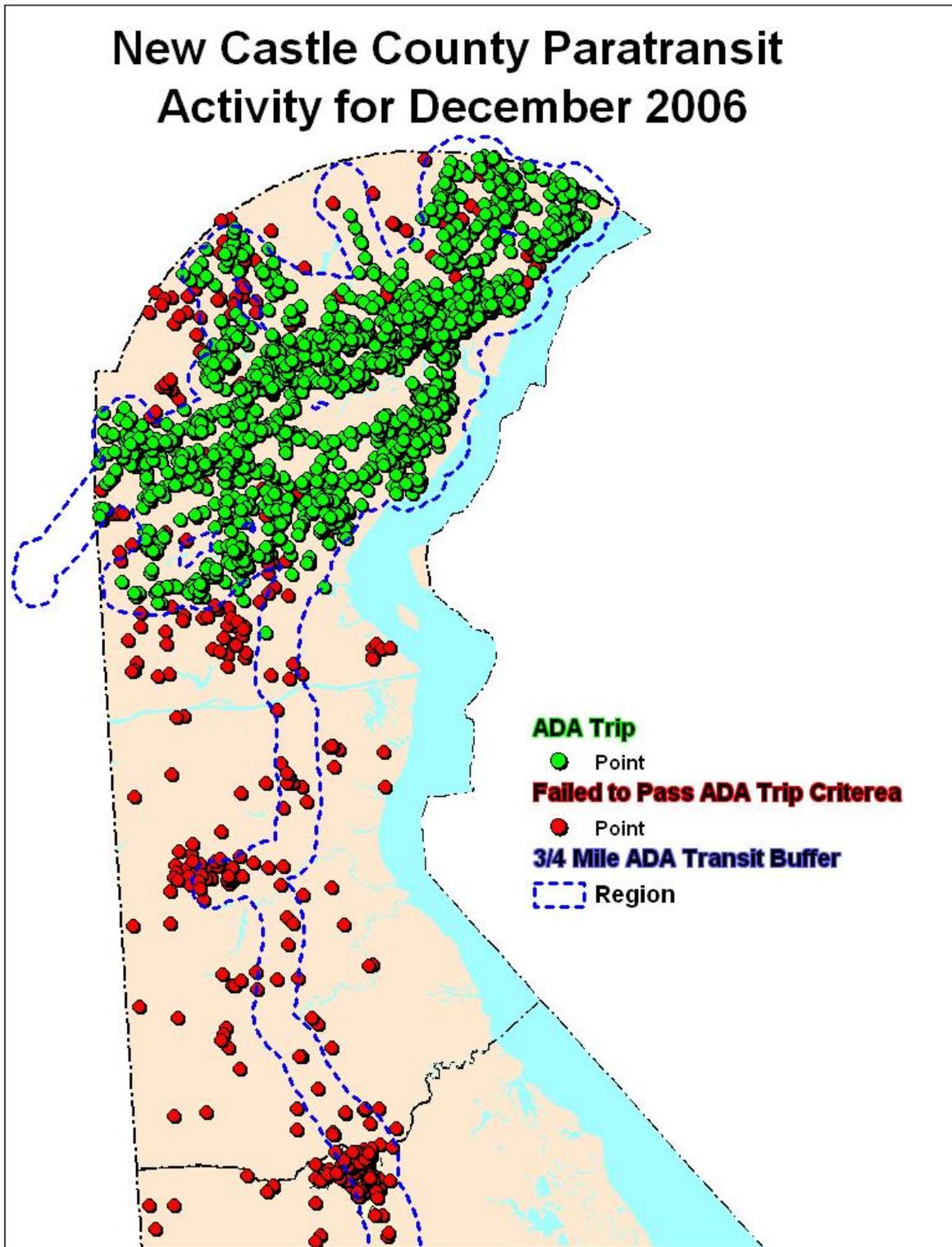
DTC provides demand response, door-to-door, paratransit services throughout the state. The Americans with Disabilities Act of 1990 (ADA), requires transit agencies to provide paratransit services for eligible riders within 3/4 mile of the alignment of fixed route services. DTC provides such services throughout Delaware, currently averaging 3,700 paratransit trips per day. DTC also provides paratransit services for renal care patients statewide, and senior citizens (65+) in Kent and Sussex Counties. Paratransit is among the fastest growing segment of DTC’s services, approaching an average increase of 12% in ridership for fiscal year 2006. There were 791,755 total Paratransit trips statewide in FY06. There are expected to be 835,864 Paratransit trips statewide in FY07.

Below is a map of paratransit activity in New Castle County. The map database was designed to determine whether a previously taken paratransit trip met the requirements of what qualifies as an ADA trip. In order for a trip to meet the ADA requirements, the first and second leg (Pick-Up and Drop-Off) of the trip had to have occurred

- within the three quarter mile boundary (P),
- during the time when fixed route service was in operation (P)
- and on a day when fixed route service was available (P).

If either leg of the trip was beyond the three quarter mile boundary (FP), occurred on a day when fixed route service was not in operation (FD), or occurred at a time when fixed route service was not available (FT) then the trip failed to pass the criteria set by ADA to be classified as an ADA trip. This map exemplifies how DTC’s paratransit system and policies determining eligibility go beyond the requirements of the Americans with Disabilities Act and the regulations established by the US Department of Transportation.

Map 3: New Castle County Paratransit Activity



**6.2 Fixed Route**

DTC’s system is small particularly relative to the extensive geographic breadth of its system. DTC’s fleet currently amounts to 215 vehicles, 198 of which are operated directly by the agency. Private carriers operate the other 17. Seventy percent of DTC’s fleet is concentrated in New Castle County, with the balance distributed in Kent and Sussex Counties. Unlike the less populous counties, most of New Castle’s vehicles operate on fixed-route services. By comparison, only 9% and 5% of DTC’s fleet in Sussex and Kent Counties, respectively, operated on such routes. The relatively high proportion of paratransit services in these counties reflects DTC’s greater orientation toward providing basic mobility services there. Table 5 lists the statistics associated with DTC’s fleet statewide.

Table 6: Delaware Transit Fleet May 2007

Fleet			Total		
	Fixed Route	Paratransit		Fixed %	Paratransit
New Castle	153	116	269	71.16%	52.97%
Kent	13	47	60	6.05%	21.46%
Sussex	20	56	76	9.30%	25.57%
Contract	17			7.91%	
Inter-County	10			4.65%	
Training	2			0.93%	
Total	215	219	<b>434</b>		

**6.3 New Castle County Fixed Route**

DTC operates an extensive system of fixed-route, scheduled bus service in northern New Castle County, focused primarily on downtown Wilmington and to some extent on the Churchman’s Crossing and Christiana Mall area. A third, less prominent node of service focuses on downtown Newark, where DTC’s service is supplemented by Uni-City and University of Delaware transit services. DTC has 42 New Castle County bus routes that radiate from these three nodes, shaping a multi-nodal, radial network and forming a “band” of east-west service between the nodes, which are aligned along the Northeast Corridor. Nearly all of the New Castle County service is concentrated north of the Canal. Only one inter-county route, #301, connects to areas in the south.

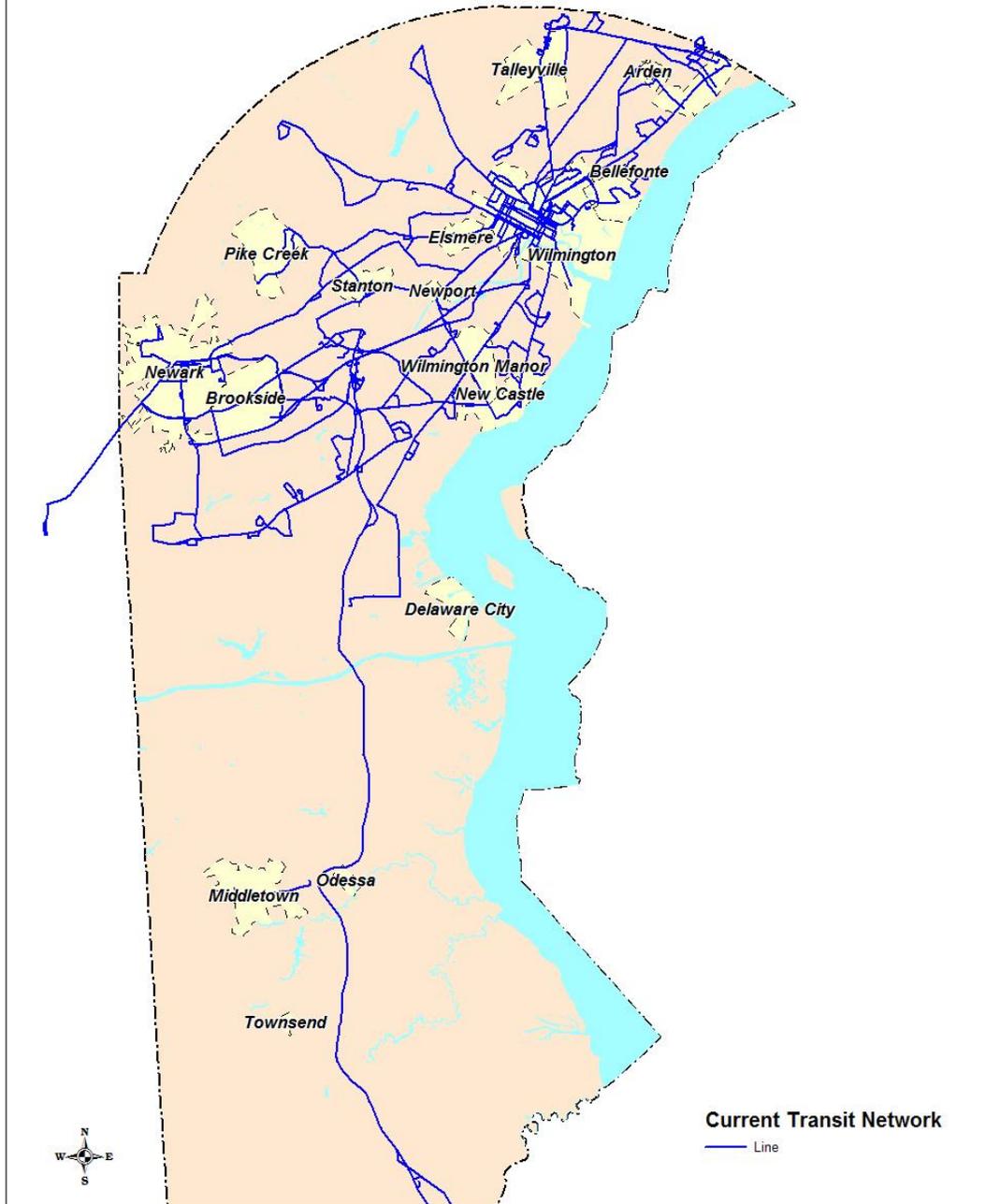
DTC’s service in New Castle County provides accessibility to regional employment centers and basic mobility to Wilmington’s many transit-dependent households. The service also is dense and frequent enough in some central areas to provide regular mobility to a small portion of non-transit dependent riders.

**6.4 Inter-County Service**

DTC operates a highly successful inter-county route from Wilmington to Dover via SR-1. The overall goal of the route is to reduce the one-way travel time to make it comparable to the single occupant vehicle. Route 301 operates 10 local round trips and 6 one-way express trips during weekdays between 4:38 a.m. and 8:48 p.m.

Map 4: New Castle County Transit Routes

# New Castle County Transit Routes



### 5310 Services

In 2006, the FTA Section 5310 program provided 346,185 trips to the residents of Delaware. The FTA and the State of Delaware jointly fund the program. These trips covered 1,249,051 miles throughout the year, and 99,979 hours were spent providing special transportation services through the use of the 5310 vehicles.

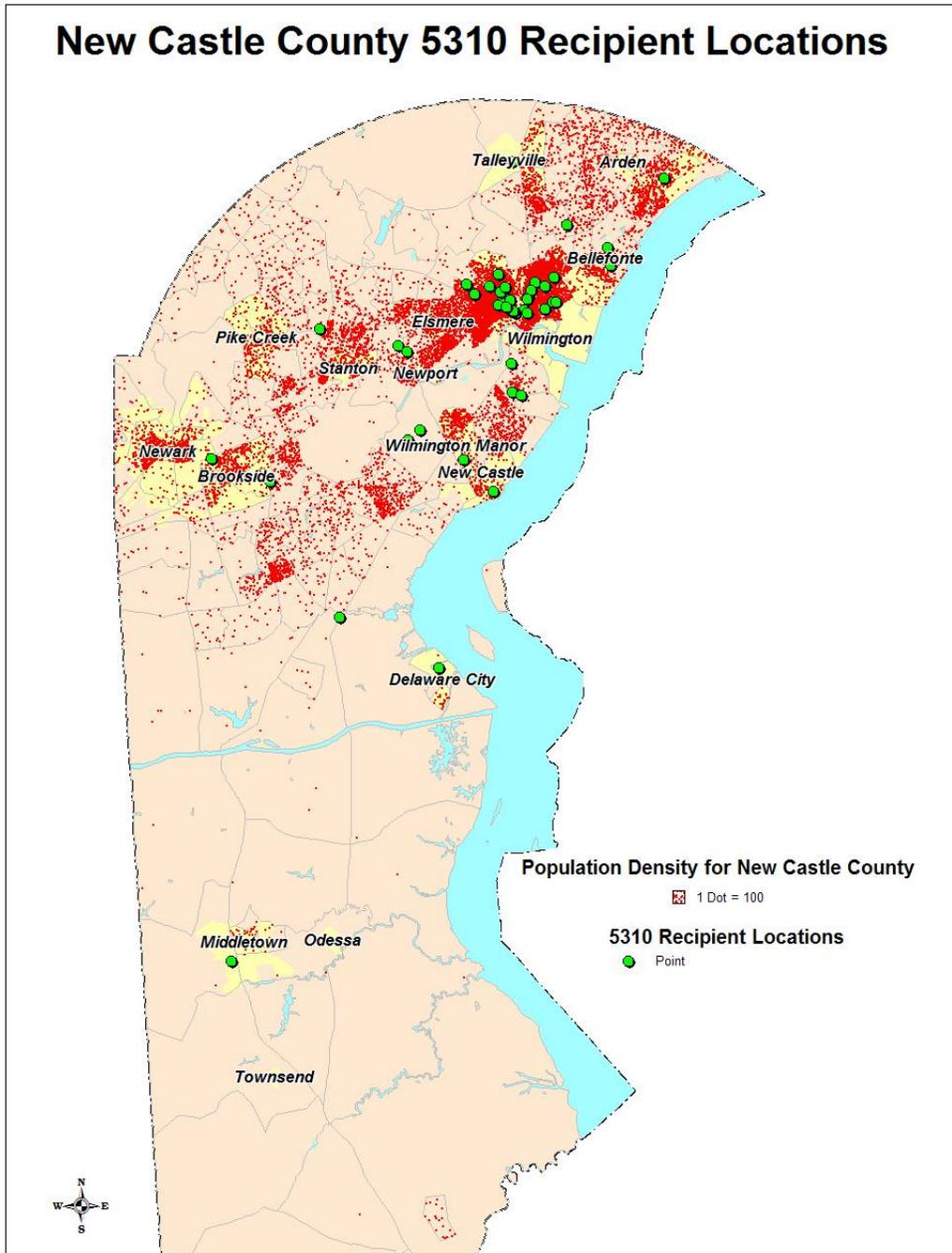
Volunteer drivers, as well as agency paid drivers, help operate the service. Since 2000, there have been 110 vehicles operating in Delaware as a result of the FTA Section 5310 program. At the end of 2006, these vehicles have logged a total of 6,034,427 miles.

The vehicles are used by private, non-profit organizations such as senior centers, community centers, churches, nursing homes and other social service agencies and community-based organizations to provide transportation to their clients for shopping, medical appointments and recreation. All of the 5310 vehicles are wheelchair accessible.

With the growing number of retirees in Delaware, the DTC managed FTA 5310 program will grow and continue to be a necessity. These participating agencies help DTC to provide an invaluable service to Delaware's residents. The number of trips has grown from 240,791 in 2000 to 346,185 in 2006. In 2000, 92,186 service miles were logged, and in 2006, the number grew to 1,249,051 service miles.

The 2006 funding available to the Section 5310 program in Delaware included \$500,000 in federal/state contributions and \$20,000 in agency capital contributions. In 2000, the total funding available to the Section 5310 program was \$421,250. Over the last few years, Delaware has made a strong commitment to the Section 5310 program, many times providing more than the required 20% share of funding.

Map 5: New Castle County 5310 Recipient Locations



## **6.5 Department of Health and Social Services**

The Department of Health and Social Service (DHSS) manages Delaware's Medicaid Program. Medicaid furnishes medical assistance to eligible low-income families and to eligible aged, blind and/or disabled people whose income is insufficient to meet the cost of necessary medical services. Medicaid pays for: doctor visits, hospital care, labs, prescription drugs, transportation, routine shots for children, mental health and substance abuse services.

The Department of Health and Social Services (DHSS) has seen comparable growth rates to DTC's paratransit trips in Medicaid trips. Within the span of four years, from FY1999 to FY2002, the cost of providing non-emergency medical transportation trips has more than doubled from 1.9 million trips to well over 4 million trips. To alleviate the rising cost of providing these services, DHSS contracted with LogistiCare Solutions, LLC in October 2002 to better manage the cost of providing non-emergency medical transportation for clients of Medicaid and the Chronic Renal Disease Program<sup>2</sup>. During the term of our contract with logisticare. Both the number of trips per month and trip costs has remained constant. In an effort to assist DHSS and LogistiCare, DTC provides Geographic Information Systems (GIS) data detailing bus stop alignments, bus stop locations, and geo-referenced data on all Medicaid customers within a one-quarter mile radius of all bus stops statewide. Currently, DHSS provides well over 4000 Medicaid trips per month, with 12% of these trips for fixed route transit, 60% for paratransit, and the remaining trips for ambulatory care. Moreover the average cost per year is \$7million total funds and for a average trips per month are 40,000.

## **6.6 Rideshare Delaware**

Rideshare Delaware is a program administered by DART that helps commuters find and use alternative modes of transportation including carpools, vanpools, transit, and supportive bicycle or pedestrian facilities. The goal of Rideshare Delaware is to reduce the number of single occupancy vehicle trip making as a way to improve air quality and manage traffic congestion.

Rideshare Delaware offers free ride matching services for commuters working in Delaware as well as for parents of Delaware school students; an emergency ride home benefit for registered commuters actively ridesharing to work; vanpool services; and, transportation benefit assistance to employers in Delaware.

As of the end of fiscal 2007, 41% of the 5,900 program participants live in Kent County. 491 Kent County employers are represented by this percentage of participants.

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<sup>2</sup> State Hope to Rein in Medical Transport Cost; The *Business Ledger*, November 2002: <http://www.ncbl.com/archive/11-02healthcare.html>

## **7.0 Key Findings: Unmet Needs**

### **7.1 Gaps in Service**

Characterized by its rural nature, New Castle County residents living below the Chesapeake and Delaware Canal (C&D Canal) typically experience difficulties accessing transportation due to the lack of transportation infrastructure and limited transportation options. In the more urban area of New Castle County, transportation needs of people living above the C&D Canal are associated with service related issues such as long travel times, long wait times, and eligibility restrictions. The level of difficulty experienced by clients needing transportation services varied by target population and trip type.

In New Castle County, trips for disabled citizens stretch resources to capacity which leaves the elderly not able to use paratransit services. As such, their need for specialized transportation services are not realized. Workshop participants noted that one key unmet need is on-demand non-emergency senior transportation. Although seniors in New Castle County experience transportation difficulty throughout the day, most experience difficulty during the evening hours and on weekends. Despite the resources associated with LogistiCare for the provision of transportation services for Medicaid clients and the resources allocated for 5310 recipient organizations, seniors still face significant transportation challenges.

Because of the differences associated with northern and southern New Castle County, transportation providers face different barriers, risk and incentives. Drivers in southern New Castle County collect fares while some agency drivers in northern New Castle County are not allowed to collect fare payments due to crime and other environmental issues.

### **7.2 Lower New Castle County**

Most of the specialized transportation services available in lower New Castle County are directed to clients who are disabled or those going to specific destinations (medical trips). Specialized transportation services are not available during the evening and weekend for social activities or church worship.

### **7.3 Using the Transit System**

One of the key unmet needs expressed in our workshops was the need to increase travel training at senior centers. For seniors, learning to use the transit system can be challenging for several reasons. The fare structure and the route maps may be difficult to understand, riders may need help getting on and off the bus and riding public transit does not provide the spontaneity associated with a personal automobile.

Travel training represents a ticket to freedom on public transit. DTC offers these services to people with disabilities wishing to ride public transit. The course is especially helpful to persons not eligible for paratransit service or those not eligible for specific trips such as medical appointments.

#### **7.4 Lack of Operational Resources**

In a survey conducted by WILMAPCO, a majority of respondents noted that if we are to gain any kind of efficiency from coordinating transportation services, more resources need to be allocated for transporting the elderly, disabled and lower income clients. Many participants noted that their organization lack the resources to hire and/or retain drivers. Those organizations able to hire operators have a difficult time retaining them because of the low wages set for these entry-level positions. Attractive pay and benefits offered by other employers contribute to the reduction and the unavailability of potential operators. The use of part-time operators contributes to absenteeism and eventual operator unavailability as well. In most cases the pay relatively low and benefits are reduced or not provided at all. In addition, it is impossible to inform part-time operators when they can expect to become full-time employees. During that time, part-time operators might find other full-time employment with better hours and benefits.

Without the funding to pay for more competitive wages and provide better benefits, transportation providers will continue to struggle to meet the challenges associated with providing quality transportation service.

#### **7.5 Duplication and Redundancy**

Of the many transportation providers in New Castle County, each has its own mission, eligibility requirements, funding sources, and institutional objectives, resulting in significant duplication of resources and services. Workshop participants noted that vehicles from different agencies travel on the same corridors at the same times, but offer different services, therefore, do not pick up additional riders. Agencies believe that liability will increase or funding will be jeopardized if they open their services to clients not affiliated with their organizations.

#### **7.6 Agency Barriers**

Delaware could maximize economies of scale, if a regional system supporting the exchange of information could allow transportation providers to share the cost of maintenance, fuel, and training. In addition, similar efficiencies could be gained by centralizing maintenance facilities and personnel for the upkeep of equipment and services. Different agencies have different requirements for vehicle safety, driver training, driver licensing and other standards.

#### **7.7 Using the Existing Transit Infrastructure**

Utilizing the existing fixed route transit network as the base of a coordinated system, and filling in the gaps with coordinated community service delivery systems is the most effective way to realize efficiencies. Studies have shown that the most effective coordination strategies build on existing resources and infrastructure. Although not associated with this coordinated plan directly, the expansion of fixed route transit should be considered a direct benefit to a coordinated transit delivery system.

#### **7.8 2009 Input Regarding Unmet Needs/Service Gap**

The input in this section was provided as a result of the 9/30/09 “United We Ride (UWR)” Transportation Conference. The UWR Program focuses on inter-agency coordination of transportation for low-income, disabled and senior individuals. [Initially, DART First State hosted a conference in 2006 highlighting the objectives of UWR. This

2009 conference provided an update to the counties' Coordinated Human Services Transportation Plans.]

This input is related to New Castle County unmet human services transportation needs. Each unmet need also includes the type of customer that would benefit (in parentheses) at the end of each bullet (i.e. elderly, disabled and low income). **Finally, if there was a specific suggestion provided for an unmet need, it has been included in blue.**

Unmet needs/service gaps identified as a NCC issue:

- Night service for weekends and week nights, to serve bar and restaurant employees and patrons who don't drive - **State of DE needs to provide funding to extend service hours.** (elderly, disabled, low income)
- Expand Sunday service options for fixed route service. (elderly, disabled, low income)
- Provide trips for non-emergency medical services to seniors in NCC - **Coordinate with Para transit services and 5310 providers. Also link to fixed route services.** (elderly)
- Explore more options to increase bike and ride program. (low income)
- Use New Freedom to pay for and deliver more services when needed. - **Use other providers for day time service.** (disabled; NCC and Sussex County)
- Is it possible to allow individuals to schedule Para transit online - **Online registration for Para transit.** (disabled)

Unmet needs which were identified as a statewide issue:

- Subcontracting of 5310 vehicles/agencies to expand Para transit services - **Utilize idle 5310's by having agency drivers take on specific DART trips. Have DART pay drivers' agency route and mileage.** (elderly, disabled, low income)
- Increase safety when crossing multi-lane traffic roadways to/from bus stops: gives information when to cross and gives more time to cross for those with physical limitations (walkers, canes, etc) - **Accessible pedestrian signals with no right on red and ability to adjust volume** (elderly, disabled, low income)
- Reduced ticket cost for New Freedom Program. At \$5/ride, it can be expensive for low income and disabled riders. (elderly, disabled, low income)
- On-time delivery of riders. ADA report states 70% OTD. - **Use existing capacity from community systems to improve delivery. Retain more vehicles. Move eligible disabled to transit.** (elderly, disabled, low income)
- Take all complaints and not just late trips (elderly, disabled, low income)
- Take action on the 2007 Action Plan (elderly, disabled, low income)
- On-time performance needs improvement. - **utilize existing technology capabilities for dispatch/AVL scheduling.** (elderly, disabled, low income)
- Non-medical, after hours wheelchair accessible transportation - **Create a pool of wheelchair accessible vehicles from existing non-profits. Recruit drivers and formulate fee schedule from/with agencies** (elderly, disabled)
- Provide a "client-sharing" pool for 5310 providers. This would provide greater service for all riders in Delaware - **Work with 5310 providers to coordinate trips. The State should provide dispatch function to facilitate.** (elderly, disabled)

- \$5/trip fee if client is utilizing service everyday - Discount tickets if rider is buying tickets in bulk. (disabled/low income)
- Late hour service (disabled)
- Neighborhood based van pools administered by community civic assoc. and subsidized through DART - Gauge interest through contact with civic associations and community groups. Create template for pool operation including driver requirements, fees, reporting, etc. (low income)
- Improve on-time delivery – Use technology DeIDOT has to maximum advantage through aggressive use of Trapeze software and AVL.

Flex Route Service - Implement flex routing to allow deviation within a one-mile corridor from existing route

Target transportation services for Veterans - Collaborate with Veterans Administration for coordination opportunities

\*\*\*Items in Red indicate 2014 Coordinated Plan updates

## **8.0 New Castle County Strategy to Coordinate Human Service Transportation**

The growth in demand for transportation services in Delaware combined with the gaps in services identified in this document affords transportation providers in New Castle County an opportunity to develop a coordinated human service transportation system. This chapter will list the vision, mission, goals and strategies that will address the gaps in services mentioned in the previous chapter.

### **8.1 Shared Vision:**

Our vision is to maintain and expand personal independence through increased opportunities for mobility across the State of Delaware.

### **8.2 Mission:**

Mobility is an essential element for well-being. Through this plan we want to enable independence that affords all people an opportunity to choose where and how they live and work and allow them to maintain homes, social networks and live in their communities free from restrictions.

### **8.3 Goals, Objectives and Strategies**

#### **Goal 1: Greater mobility options for disabled, senior and low income Delawareans:**

- Develop transportation options for seniors beyond fixed route transit, SCAT and paratransit
- Improved distribution of 5310 resources
- Identify origin, destination and type of denied trips

#### **Goal 2: Access to employment for low-income residents**

- Continue and expand late night/weekend employer supported shuttle transportation
- Provide reverse commute fixed route transportation services

#### **Goal 3: More efficient use of transportation resources (financial and capital)**

- Continue to award new, expansion and replacement 5310 vehicles
- Determine if 5310 vehicle size meets trip demand
- Develop shared driver pool
- Investigate the feasibility of a shared maintenance program

#### **Goal 4: Utilize technology to increase and enhance coordination**

- Develop real-time scheduling for better coordination

#### **Goal 5: Access to employment for low-income residents**

- Continue and expand late night/weekend employer supported shuttle transportation
- Provide reverse commute fixed route transportation services
- Accessible taxis

The following represents a list of the unmet needs expressed in our Coordinated Transit Workshops and their complementary strategies.

#### **8.4 Unmet Needs:**

- On demand non-emergency transportation
  1. Potential Strategy: Independent Transportation Network
  2. Potential Strategy: Coordinate 5310 recipient trips
  3. Potential Strategy: Coordinated Volunteer Driver Program
- On demand service at nights and weekends
  1. Potential Strategy: Reallocate vehicle usage hours
- More financial and capital resources in lower New Castle County
  1. Potential Strategy: 5310 outreach and marketing effort in lower NCC
- Driver pool shortage
  1. Potential Strategy: Interchangeable driver pool
  2. Potential Strategy: Standardized and Centralized Training Program
- Lack of participation of 5310 and State agencies *in the United We Ride process.*
  1. Potential Strategy: Create incentives to get more agencies involved *in the United We Ride process and initiative.*
- Large number of high mileage 5310 vehicles currently in use
  1. Potential Strategy: Priority replacement of high mileage vehicles
- Lack of education programs/materials targeted to seniors about fixed route transportation
  1. Potential Strategy: Educate and increase DART Travel Training outreach effort to seniors and senior centers
- More 5310 vehicle options
  1. Potential Strategy: Investigate the feasibility of acquiring different sized vehicles for 5310 recipients
- Accessible Taxi
  1. Potential Strategy: Fund project that provides project that operates as an accessible taxi
- **Flex Route Service**
  1. **Potential Strategy: Implement flex routing to allow deviation within a one-mile corridor from existing route**

- Target transportation services for Veterans
  1. Potential Strategy: Collaborate with Veterans Administration for coordination opportunities
  
- Current transportation providers are unable or unwilling to transport individuals across state lines into PA or MD. Many senior centers are located close to these state borders and their members utilize services (specifically doctors) in these other states. Determine the feasibility of providing service across state lines?

\*\*\*Items in Red indicate 2014 Coordinated Plan updates

## 9.0 Prioritized Strategies

### 9.1 Short Term Prioritized Strategies:

- 1) Create incentives to get more participation in the plan implementation process
  - Increased scoring for participating in the plan implementation process
  - Increase scoring for expansion and replacement vehicles
  
- 2) Solicit new 5310 recipient agencies in lower New Castle County through outreach and Marketing
  - Combine the efforts of DTC's Finance and Marketing Departments to create an outreach/marketing campaign to develop relationships with potential 5310 recipients in lower New Castle County
  
- 3) Priority replacement of high mileage vehicles
  
- 4) Increase DART Travel Training via education and outreach to senior centers and to seniors
  - Combine the efforts of DTC's Customer Service and Marketing Departments to create an outreach/marketing campaign to develop on going Travel Training seminars at New Castle County senior centers
  
- 5) Standardized and Centralized Driver Training Program
  - 1) Develop a regional system that would standardize vehicle safety, driver training, driver licensing and other standards to afford transportation providers an opportunity to share the cost of centralize operator training.
  
- 6) Interchangeable Driver Pool
  - 2) Investigate the feasibility of developing an interchangeable driver pool amongst 5310 recipients

## **9.2 Long Term Prioritized Strategies**

### **9.2.1 Coordinate 5310 recipient trips**

New capabilities and opportunities are being created through the use of emerging technologies. States throughout the nation are considering using ITS technologies to provide centralized coordination of community transportation services. The idea of coordinating 5310 recipient trips follows this stream of thought. The concept of coordinating 5310 recipient trips, thereby, providing a one-stop shop brokerage service will require the use of integrated technologies such as automatic vehicle location systems, advanced communication technology, the centralizing of multiple databases and real-time scheduling information. In addition to the technological needs, agreements will have to be established between participant organizations to delineate management roles and responsibilities and address issues associated with cost, eligibility, service standards and the sharing of information across programs and providers.

### **9.2.2 Reallocate vehicle usage hours**

Reallocating vehicle usage hours will provide the flexibility to provide service during the evening and weekend hours. The success of this concept will be based on the availability of funds to pay drivers beyond normal working hours.

### **9.2.3 Independent Transportation Network**

Independent Transportation Network (ITN) is a non-profit transportation service for seniors who need to limit or stop driving because of age related changes that compromise their safety. By giving up driving, this will cause them to lose some of their independence and their well being will then be compromised, etc... ITN uses autos and both paid and volunteer drivers to provide transportation services 24 hours a day 7 day a week. Participating seniors become members through the payment of dues and the establishment of personal transportation accounts to pay for their rides. Successful ITN programs around the country are sustained through innovative payment programs such as the following:

- Gifts from adult children,
- Car Trade: Seniors trade their cars in and the value of the car is credited towards their rides
- Volunteer credits
- Merchants and health care providers pay for rides
- Volunteer credits
- Scholarship programs whereby local towns receive transportation credit for low-income seniors by recruiting volunteer drivers

The overarching goal of ITN is to create an economically sustainable community based transportation service for seniors that supports a positive environment, provides a dignified service and has a solid financial foundation based diversified connections to the business, healthcare and philanthropic community to assure sustainability.

## Appendix A:

### New Freedom Eligible Activities:

**ELIGIBLE ACTIVITIES:** New Freedom Program Funds are available for capital and operating expenses that support new public transportation services beyond those required by the Americans with Disabilities act of 1990 (ADA) and new public transportation alternatives beyond those required by the ADA designed to assist individuals with disabilities with accessing transportation services, including transportation to and from jobs and employment support services. For the purpose of the New Freedom Program, “new” service is any service or activity that was not operational on August 10, 2005, and did not have an identified funding source as of August 10, 2005, as evidenced by inclusion in the Transportation Improvement Plan (TIP) or the STIP. In other words, if not for the New Freedom Program, these projects would not have consideration for funding and proposed service enhancements would not be available for individuals with disabilities.

Maintenance of Effort: recipients or subrecipients may not terminate ADA paratransit enhancements or other services funded as of August 10, 2005, in an effort to reintroduce the services as “new” and then receive New Freedom funds for those services.

Eligible projects funded with New Freedom funds may continue to be eligible for New Freedom funding indefinitely as long as the project(s) continue to be part of the coordinated plan.

Both new public transportation services and new public transportation alternatives are required to go beyond the requirements of the ADA and must (1) be targeted to individuals with disabilities; and (2) meet the intent of the program by removing barriers to transportation and assisting persons with disabilities with transportation, including transportation to and from jobs and employment services.

The list of eligible activities is intended to be illustrative, not exhaustive. Recipients are encouraged to develop innovative solutions to meet the needs of individuals with disabilities in their communities.

- a. New Public Transportation Services Beyond the ADA: the following activities are examples of eligible projects meeting the definition of new public transportation.
  - i. Enhancing paratransit beyond minimum requirements of the ADA:  
ADA complimentary paratransit services can be eligible under New Freedom in several ways as long as the services provided meet the definition of “new”.
    1. Expansion of paratransit service parameters beyond the three-fourths mile required by the ADA;

2. Expansion of current hours of operation for ADA paratransit services that are beyond those provided on the fixed-route services;
3. The incremental cost of providing same day service;
4. The incremental cost of making door-to-door service available to all eligible ADA paratransit riders, but not as a reasonable modification for individual riders in an otherwise curb-to-curb system;
5. Enhancement of the level of service by providing escorts or assisting riders through the door of their destination;
6. Acquisition of vehicles and equipment designed to accommodate mobility aids that exceed the dimensions and weight meetings established for common wheelchairs under the ADA and labor costs of aides to help drivers assist passengers with over-sized wheelchairs. This would permit the acquisition of lifts with a larger capacity, as well as modifications to lifts with a 600 lb. design load, and the acquisition of heavier-duty vehicles for paratransit and/or demand-response service; and
7. Installation of additional secure locations in public buses beyond what is required by the ADA.

ii. Feeder Services: New “feeder” service (transit service that provides access) to commuter rail, commuter bus, intercity rail, and intercity bus stations, for which complementary paratransit service is not required under the ADA.

iii. Making accessibility improvements to transit and intermodal stations not designated as key stations: Improvements for accessibility at existing transportation facilities that are not designed as key stations established under 49 CFR 37.47, 37.51, or 37.53, and that are not required under 49 CFR 37.43 as part of an alteration or renovation to an existing station, so long as the projects are clearly intended to remove barriers that would otherwise have remained. New Freedom funds are eligible to be used for new accessibility enhancements that remove barriers to individuals with disabilities so they may access greater portions of public transportation systems, such as fixed route bus service, commuter rail, light rail and rapid rail. This may include:

1. Building an accessible path to a bus stop that is currently inaccessible, including curbcuts, sidewalks, accessible pedestrian signals or other accessible features,
2. Adding an elevator or ramps, detectable warnings, or other accessibility improvements to a non-key station that are not otherwise required under the ADA,
3. Improving signage, or wayfinding technology, or
4. implementation of other technology improvements that enhance accessibility for people with disabilities including Intelligent Transportation Systems ITS).

iv. Travel Training: New training programs for individual users on awareness, knowledge, and skills of public and alternative transportation

options available in their communities. This includes travel instruction and travel training services.

- b. New Public Transportation Alternatives Beyond the ADA: The following activities are examples of projects that are eligible as new public transportation alternatives beyond the ADA under the New Freedom Program:

i. Purchasing vehicles to support new accessible taxi, ride sharing, and/or vanpooling programs. New Freedom funds can be used to purchase and operate accessible vehicles for use in taxi, ride sharing, and/or van pool programs provided that the vehicle has the capacity to accommodate a passenger who uses a “common wheelchair” as defined under 49 CFR 37.3, at a minimum, while remaining in his/her personal mobility device inside the vehicle, and meeting the same requirements for lifts, ramps and securement systems specified in 49 CFR part 38, subpart B.

ii. Supporting the administration and expenses related to new voucher programs for transportation services offered by human service providers. This activity is intended to support and supplement existing transportation services by expanding the number of providers available or the number of passengers receiving transportation services. Only new voucher programs or expansion of existing programs are eligible under the New Freedom Program. Vouchers can be used as an administrative mechanism for payment of alternative transportation services to supplement available public transportation. The New Freedom program can provide vouchers to individuals with disabilities to purchase rides, including: (a) mileage reimbursement as part of a volunteer driver program; (b) a taxi trip; or (c) trips provided by a human service agency. Providers of transportation can then submit the voucher for reimbursement to the recipient for payment based on pre-determined rates or contractual arrangements. Transit passes for use on existing fixed route or ADA complementary paratransit service are not eligible. Vouchers are an operational expense which requires a 50/50 (Federal/local) match.

iii. Supporting new volunteer driver and aide programs: New volunteer driver programs are eligible and include support for costs associated with the administration, management of driver recruitment, safety, background checks, scheduling, coordination with passengers, and other related support functions, mileage reimbursement and insurance associated with volunteer driver programs. The cost of new enhancements to increase capacity of existing volunteer driver programs are also eligible. FTA notes that any volunteer driver program supported by New Freedom must meet the requirements of both “new” and “beyond the ADA”. FTA encourages communities to offer consideration for utilizing all available funding resources as an integrated part of the design and delivery of any volunteer driver/aide program.

iv. Supporting new mobility management and coordination programs among public transportation providers and other human service agencies providing transportation: Mobility management is an eligible capital cost. Mobility

management techniques may enhance transportation access for populations beyond those served by one agency or organization within a community. For example, a non-profit agency could receive New Freedom funding to support administrative costs of sharing services it provides to its own clientele with other individuals with disabilities and coordinate usage of vehicles with other non-profits, but not the operating costs of the service. Mobility management is intended to build coordination among existing public transportation providers and other transportation service providers with the result of expanding the availability of service. Mobility management activities may include:

1. The promotion, enhancement and facilitation of access to transportation services, including the integration and coordination of services for individuals with disabilities, older adults, and low income individuals;
2. Support for short-term management activities to plan and implement coordinated services;
3. The support of State and local coordination policy bodies and councils;
4. The operation of transportation brokerages to coordinate providers, funding agencies and customers;
5. The provision of coordination services, including employer-oriented Transportation Management Organizations' and Human Service Organizations' customer-oriented travel navigator systems and neighborhood travel coordination activities such as coordinating individualized travel training and trip planning activities for customers;
6. The development and operation of one-stop transportation traveler call centers to coordinate transportation information on all travel modes and to manage eligibility requirement and arrangements for customers among supporting programs; and

Operational planning for the acquisition of intelligent transportation technologies to help plan and operate coordinated systems inclusive of Geographic Information Systems (GIS) mapping, Global Positioning System Technology, coordinated vehicle scheduling, dispatching and monitoring technologies as well as technologies to track costs and billing in a coordinated system and single smart customer payment systems (acquisition of technology is also eligible as a stand alone capital expense

## Appendix B: Description of Fixed Route TANF supported transit routes

### Rt. 2 Night Service

Existing bus service would be extended later in the night to accommodate late night shift ending times.

Route 8 now provides Service to the Port of Wilmington, with 43 trips operating from Lincoln Street through Downtown to the Port.

### Rt. 22 Night Service

Existing bus service would be extended later in the night to accommodate late night shift ending times for employees who work along Concord Pike.

### Saturday Service Reverse Commute Route 23

Employees using transit in this area need transportation added on Saturdays. This service would coincide with shift times of area employers. Areas served would include Corporate Commons, Wilton, News Journal, and Georgetown Apts.

### Route 27

This new route serves the Town of New Castle, Centerpoint Business Park, Airport Industrial Park, Century Industrial Park, Amazon.com and Christiana Mall. The route has replaced Route 37 with 6 weekday trips originating from Christiana Mall and terminating on Chestnut Street in the city of New Castle. The bus follows DE Rt. 1 from Christiana Mall to SR 273 Frenchtown Road. It travels on Airport Road, to Old Churchmans Road, and back to Frenchtown Road, where it continues to New Castle. Route 27 provides timed transfer opportunities from all routes serving Christiana Mall to Amazon.com and Old Churchmans Road.

### Newark Commercial Park Center

Route 34 provides service for transit dependents to access their jobs at the White Clay Corporate Center off Ogletown Road in Newark. Additionally, this service provides access to jobs at Avon and mobility to lower socio-economic residential dense communities off Marrows Road.

### R2 Shuttle

Shuttle service, Routes 62 and 63 for light rail riders connects to employment and education sites where training and entry level employment is available.

### US 40 Neighborhood Feeder Shuttle Service

Route 64 provides accessibility for transit dependent persons residing in Brookmont Farms, Wellington Woods, Glasgow Pines and Fox Run residential communities. Route 64 enables transit patrons to conduct local shopping trips and to transfer to other US 40 line-haul bus services that serve Christiana Mall and the City of Wilmington. Request for Welfare to Work Grant will fund approximately one-third of the cost of this shuttle service.

### Route 55 Industrial Park Service Suburban New Castle County

Proposal for a minor alignment change in this suburban bus route that serves portions of Old Baltimore Pike, 896 to Christiana Mall to include service to SR 72 Industrial Park businesses; 896 & 4 Park and Ride in Newark and Chestnut Hill Road residential areas. Currently, transit dependents do not have access to jobs within the Industrial Park complexes populating SR 72.

#### Newark/Elkton Route 65

This project has connected the highly populated college town of Newark, Delaware with the rural yet employer-rich town of Elkton, Maryland. Although each has existing transit service, they do not extend beyond the State boundaries, and the schedules are not conducive to employee commute. This route has expanded the service levels of both services by developing one route that serves Elkton and Newark. The service area includes low-income residential areas in eastern Newark (SR 896 and Newark Elkton Road) and connects potential employees to job sites in eastern Newark, on Elkton Road, and in Maryland.

Appendix C: Initial United We Ride Contact List and Conference Invitation List (will be attached via pdf creation)